

Explanation of variances – pro forma

Name of smaller authority: **Cherington Parish Council**

County area (local councils and parish meetings only): **Gloucestershire**

Please provide **full explanations, including numerical values**, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

Section 2	2016/17 £	2017/18 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 2 <i>Precept or Rates and Levies</i>	3097	3300	+203	+6.5%	N/A
Box 3 <i>Total other receipts</i>	1677	1170	-507	-30%	1. 2016-17 GAPTC grant: - £1067 2. Insurance refund: + £277 3. Car park insurance trfr: + £300 Amount explained: -£489 Amount unexplained £18 Total unexplained as % of 2016/17= 1%
Box 4 <i>Staff Costs</i>	1289	1859	+570	+44%	- Clerk paid £128.70 per month April-June 2016 for 3 hours/week. Total =£386.10 - Pay rate rose to £129.98 per month in July-December 2017 for 3 hours/week. Total for 6 months = £779.88 - Clerk's post vacant January -13 February 2017. Total saved = £194.97 <u>Total pay 2016-17 = £1165.98</u> - Clerk paid £129.98/month. Total 12 months = £1559.76 - Arrears pay 14/2/17 - 31/3/17 = £194.97 - PATA payroll £80 vice £62.50 = £17.50 <u>Total pay 2017-18 = £1772.23</u> Amount explained=£606.25 Amount unexplained=+£36.25 These figures do not include variances in expenses. Total unexplained as % of 2016/17= 2.8%
Box 5 <i>Loan interest/ capital repayments</i>	0	0	N/A	N/A	N/A

Box 6 <i>All other payments</i>	1631	2696	+1065	+65%	1. Website set up & hosting: £530 2. Car park rent: £400 3. Insurance trfr £300 4. Insurance paid twice £277 5. 2016-17 equipment -£312 6. 2016-17 S137 -£197 Amount explained: £998 Amount unexplained=£67 Total unexplained as % of 2016/17= 4% NB Maintenance costs differed
Box 9 <i>Total fixed assets & long term investments & assets</i>	0	0	N/A	N/A	N/A
Box 10 <i>Total borrowings</i>	0	0	N/A	N/A	N/A
Explanation for 'high' reserves	Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end: Box 7=£5932 Box 2=£3300 N/A				