

CHERINGTON PARISH COUNCIL

MINUTES OF ANNUAL PARISH COUNCIL MEETING

HELD 13 MAY 2023 at 10am

IN CHERINGTON VILLAGE HALL

1 IN ATTENDANCE

Members of the Parish Council: Mike Mitchell; Henry Arden; Peter Workman; Kevin MacMahon; Babs Maloney, Clerk.

APOLOGIES: Cllr Kate Gegg.

ALSO: One member of the public attended on this occasion.

2 ANNUAL PC MEETING; FIRST ORDER OF BUSINESS

(Section 15, Local Govt Act 1972)

ELECTION OF CHAIR & VICE CHAIR

Chair: Mike Mitchell – proposed: Peter Workman; seconded: Henry Arden;

Vice Chair: Henry Arden – proposed: Kevin MacMahon; seconded: Peter Workman;

- All existing Councillors were returned for another term of office as a result of an uncontested election on 4 May 2023.
- Minutes of the May 2022 Annual Meeting - TBA
- Declarations of Acceptance of Office: All members present signed the appropriate forms which were countersigned by the Clerk. Clerk to publish on the website as soon as possible. Councillor Gegg was not present and the Parish Councillors agreed Cllr Gegg to sign within two weeks. Clerk to liaise with Cllr Gegg
- Code of Conduct: All members present signed the Code of Conduct and returned these to the Clerk. Cllr Gegg to sign within two weeks as above
- Register of Members Interests Forms to be submitted to CDC within 28 days of taking office - 6 June. Cllr Gegg has been advised.
- Consent to Summons Electronically: Parish Councillors present signed the appropriate form to authorise the Clerk to summons them to meetings via email. Clerk to liaise with Cllr Gegg - to sign within two weeks.

3 MINUTES OF PREVIOUS MEETINGS

The Minutes of the March PC meeting and Minutes of the March Extraordinary Finance Meeting were approved and signed by the Chair.

4 CHAIRMAN'S REPORT – CLLR MIKE MITCHELL

In the absence of Councillor Gegg, who generally presents the Village Hall Report, the Chair revised the order of the Agenda and delivered the Village Hall Report on her behalf.

- Grant to improve the Heating and Insulation in the Village Hall has been approved. The Parish Council and the Village Hall Committee expressed sincere thanks to GCC

Councillor Stephen Hirst for his assistance in this regard. The member of the public present requested further information regarding the grant process and the following was provided:

- The Parish Council sought quotes for the work to upgrade the heating system and improve insulation of the Hall as it was considered that adequate heating would potentially improve the viability of the Hall as a venue for hire.
- Quotes were sought and £12,000 was identified for 4 slim oil filled electric radiators which are programmable plus Insulation to be fitted to the interior walls and roof of the Hall.
- A grant from Gloucester County Council was available; the Village Hall Committee (VHC) applied and were advised this week that the grant has been approved.
- The VHC is also exploring possible funding for installing internet access.

THE CHAIR'S REPORT

- The precept for this financial year was maintained at the same level as previous year: £3,360.
- An issue between two residents in the Village remains at an impasse. The Chair reported no further action.
- Members of the Parish Council met with GCC Highways Local Area Manager Richard Gray on 12 May re flooding on the Rodmarton/Cherington border. Recent upgrade was acknowledged as 'not a good job'. Contractor is returning to tidy the site and ensure adequate drainage.

5 PUBLIC FORUM

The resident present at the meeting had come primarily to discuss Cherington Lake. The Lake is privately owned by a Trust – 'to be enjoyed by villagers'. The discussion centred around maintenance of the PROW especially through the Carpark and resurfacing was suggested. The Clerk will contact GCC Highways PROW team. The resident suggested forming a 'Friends of Cherington Lake' volunteer group to offer support to the owners for maintaining the area. A point of contact for her to pursue this suggestion was provided.

6 CDC AND GCC COUNCILLOR REPORTS

Due to the recent Cotswold District Elections, the Clerk was unable to invite the newly elected CDC Ward Councillor Tony Slater to the meeting. To be invited at a later date.

A link to Budget Information on the Cotswold District Council's website was provided

[Budget 2023 - 2024](#)

GCC Councillor Stephen Hirst

- No report was received from Councillor Hirst ahead of the meeting.
[GCC Financial information and performance](#)
<https://www.gloucestershire.gov.uk/council-and-democracy/performance-and-spending/budget-and-medium-term-financial-strategy/>

7 FINANCE – CLERK'S REPORT

- 7.1 End of financial year: Clerk has balanced the accounts for 2022/2023. Bank reconciliation provided. Copy to be circulated to Parish Councillors via email
- 7.2 Financial Regulations were reviewed in light of proposed move to online Banking. The Parish Council agreed to maintain current controls where two signatories are required to authorise a payment.

7.3 The Clerk has registered for online banking with Lloyds and the authorisation will be posted to the Parish Council for two existing signatories to confirm. To be returned to Lloyds Bank by post. The Parish Council agreed that the Clerk should action this as soon after receipt as possible, ahead of next PC meeting.

7.4 **Outgoings:**

- Cheques were written for Clerk's remuneration £115.05 and HMRC tax component £28.60.
- Quote received for 2023/2024 from Zurich Insurance via Community First – renewal due 1st June 2023. Defibrillator insurance through Zoll has ended. The Parish Council **Accepted** Zurich Quote and **Approved** Defibrillator to be added. Clerk to seek revised quote and action renewal ahead of next PC meeting.

Accounts approved for Audit

10 NOTICE OF NEXT MEETING

TUESDAY 13 JUNE AT 6PM IN CHERINGTON VILLAGE HALL

Meeting ended 10.55am

Signed.....Date.....
(Chair of Cherington Parish Council)

Signed.....Date.....
(Clerk: B Maloney)

Minutes 13 MAY 2023