

CHERINGTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

HELD 4 JUNE 2024 at 6PM AT CHERINGTON VILLAGE HALL

1 IN ATTENDANCE

Members of the Parish Council: Cllr Mike Mitchell, (Chair); Cllrs Kevin MacMahon, Kate Gegg and Henry Arden. Babs Maloney (Clerk).

APOLOGIES: Cllr Peter Workman; CDC Ward Councillor Tony Slater

2 DECLARATIONS OF INTEREST: None

3 MINUTES OF PREVIOUS MEETING

Minutes of the amended Annual Parish Meeting 20 April 2024 were approved and signed.

Minutes of Annual Parish Council Meeting May 2024 omitted required 'First order of Business': Election of Chair and Vice Chair. Rectified as follows:

Chair: Mike Mitchell.

Proposed: Henry Arden Seconded: Kevin McMahon

Vice Chair: Kate Gegg

Proposed: Mike Mitchell Seconded: Henry Arden

4 PUBLIC FORUM

No members of the public attended the meeting on this occasion

5 CDC AND GCC REPORTS

CDC Ward Councillor Tony Slater provided a report ahead of the meeting

- Unable to follow up on cost of Publica transition to 'in house' due to General Election.
- CDC received complaints re length of time taken to fix Tesco Roundabout in Cirencester and lack of mowing of verges. Recommended mowing of roundabouts and junctions during 'No Mow May.'
- Meeting with Severn Trent at Avening Sewage Treatment plant – upgrade to storm system to be completed in June - end to 'sewage outflow' instances for Avening.
- Police & Crime Commissioner Election in May – Chris Nelson re-elected.
- Gloucestershire County Council Report a Pothole: Recommended way to report: <https://www.gloucestershire.gov.uk/highways/roads/your-highways-report-it/>

6 CLERK'S REPORT

- General Election: In the period leading up to an election Parish Councils are required to maintain a politically neutral stance and refrain from comments of support or otherwise for candidates. Publicity for any one party or candidate is not permitted during purdah.
- **Constituency changes come into effect at this election.** Cherington is in 'South Cotswold'. Information and map of redrawn boundaries uploaded to PC website.
- Auditor's recommendation: PC to register with Information Commissioner's Office, £35p.a. PC discussed and declined.



7 FINANCE

Annual Governance and Accountability Return

- 7.1 Internal Auditor's Report: Cllrs received, accepted and approved report. Minor recommendations for action: Clerk pay increase of 36p per hour approved in line with NALC recommended Minimum Wage for Clerks.
- 7.2 Bank Reconciliation FY 2023/2024 Accepted, approved and signed
- 7.3 AGAR Section 1 Governance Statements: Approved. Chair signed form.
- 7.4 AGAR Section 2 Accounting Statements: Cllrs sighted/initialled all paperwork from which the figures were derived. Cllrs approved. Signed by Clerk and Chair
- 7.5 Certificate of Exemption: PC qualifies for exemption as Income and Expenditure below £25,000 per year. Approved and signed
- 7.6 Public Inspection Period: Commencement date set as 1st July. Members of the public are able to view and comment on accounts for 30 working days;
1 July 2024 – 9 August 2024 inclusive.
- 7.7 CPC Prev Account Balance: **£6,552.53**
Authorised Outgoings May/June:
 - Clerk's Pay: £156.65
 - Community First Insurance (Zurich Policy) £309.78. PC Reviewed and Agreed policy renewal.
 - GAPTC Internal Audit Fee: £140**Balance brought forward: £5,946.10**

Outgoings Approved for payment July/August

- 7.8 Clerk's Pay – PC agreed increase in hourly rate in line with NALC recommended minimum wage for Clerks. To be processed by PATA payroll and backpay calculated from April 2024.

Accounts approved for audit

8 TO REVIEW CURRENT PLANNING APPLICATIONS:

21/01610/COMPLY

- **Compliance with Condition 9 (bat survey report) of permission 16/02422/FUL - Refurbishment of Coach House and Stables for use as stables; construction of boundary walls and fencing; restoration of Croquet lawn to include new boundary walls**

The Carriage House Cherington Park Cherington Tetbury Gloucestershire GL8 8SN

Ref. No: 21/01610/COMPLY | Validated: Wed 28 Apr 2021 |

Status: Still Awaiting decision - No resolution to comment.

9 VILLAGE ISSUES

- 9.1 Village Hall Committee: Wi-fi Connection for Village Hall – funding sought. Options explored.
- 9.2 PC use of the Hall for Meetings – Invoice to be raised by VH Committee.
- 9.3 Villager Magazine: Article on Jo Tubbs has been submitted
- 9.4 **Cherington Show 28 July 2024** to be advertised on the PC website.
- 9.5 Parish Councillors discussed report of water leak in Cherington. Severn Trent unable to trace leak. Cllr MacMahon to meet with representative from Severn Trent Water. 2,000 litres/hour are currently being lost.



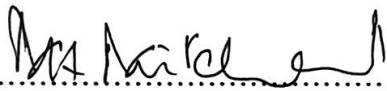
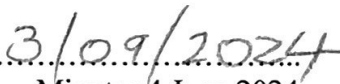
10 NOTICE OF NEXT MEETING

SCHEDULED MEETING 4 JULY 2024 - CANCELLED

NEXT MEETING

**TUESDAY 3 SEPTEMBER 2024 AT 6PM
IN CHERINGTON VILLAGE HALL**

Meeting ended 6.55pm

Signed..........Date..........
(Chair of Cherington Parish Council) Minutes 4 June 2024