

CHERINGTON PARISH COUNCIL

MINUTES OF ADDITIONAL FINANCE MEETING OF PARISH COUNCIL HELD 17 JUNE 2025 at 10AM in CHERINGTON VILLAGE HALL

1 ATTENDEES AND APOLOGIES/ACCEPTANCE:

Mike Mitchell, Henry Arden, Kevin McMahon, Peter Workman. Apologies: Kate Gegg – reason accepted.

2 MINUTES OF PREVIOUS MEETING – To be signed in September

3 DECLARATION OF INTERESTS – None Recorded

4 PUBLIC FORUM – no members of the public attended

5 FINANCE

Annual Governance and Accountability Return (AGAR) FY 2024/2025

5.1 Internal Auditor's Report: Received, reviewed and approved.

Recommendations noted.

5.2 Bank Reconciliation for FY 2024/2025: Received, approved and signed

5.3 Annual Governance Statements Section 1: Approved and signed by Chair and Clerk.

5.4 Annual Accounting Statements Section 2: signed by RFO ahead of the meeting. Approved by PC and signed by Chair.

5.5 Certificate of Exemption from External Audit. Approved by PC. Signed by RFO and Chair.

5.6 Public Inspection Period – 30 working days to include first 10 working days of July. Dates Set: 1 July 2025 – 11 August 2025 inclusive. Notice in Notice Board.

5.7 Current financial position: Balance: £7,056.37. Clerk authorised to pay invoices scheduled for payment during summer recess, between now and 2 September. Receipts etc to be produced at PC meeting in September for verification and signature.

5.8 VAT Refund: completed. PC approved. Clerk to submit to HMRC

5.9 Updated Financial Regulations – 3 mandatory clauses updated; 5.4, 5.7 and 5.11 only. No other changes. Accepted and approved for publication on website.

6 CLERK'S REPORT

- Oak Bollards suggested for Village Green owned by PC: Reason; trucks cutting corner damaging stonework surround. Bollards considered more aesthetic than current stone blocks. PC obliged to conduct risk assessment ahead of any such installation. Insurers to be contacted re liability for accident/injury etc. Site meeting with GCC Local Area Manager Gill Portlock required – to be arranged.

10 NEXT MEETING –

**TUESDAY 2 SEPTEMBER 2025 AT 6PM
IN CHERINGTON VILLAGE HALL**

Meeting ended 10.55am

Signed..........Date.....4.11.25.....
(Chair of Cherington Parish Council)